

FORSYTH COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: June 23, 2014 AGENDA ITEM NUMBER: 16

SUBJECT:

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR JANITORIAL SERVICES FOR THE FORSYTH COUNTY HALL OF JUSTICE BUILDING (GENERAL SERVICES DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

Proposals were received May 13, 2014 in response to Forsyth County's Request for Proposals (RFP), to provide janitorial services for the Forsyth County Hall of Justice building, located at 200 North Main Street, Winston-Salem. The total combined area to clean is approximately 160,000 square feet. Below is a summary of the proposals received based on annual cost:

| | |
|-------------------------------------------------------|--------------|
| American Facilities Services, Inc. | \$131,160.00 |
| The Budd Group, Inc. | 166,968.00 |
| Taprock Enterprises, Inc., dba Jani-King of the Triad | 170,400.00 |
| Non-Core Business Solutions, LLC | 239,833.32 |
| Aim To Pleeze Cleaning Services, LLC | 454,999.92 |

As specified in the RFP, the service provider will be required to provide all labor, equipment, and materials to perform the contract. The Provider must plan all work in conjunction with the County to minimize disruptions to courthouse operations during normal business hours on Monday through Friday of each week. The initial contract period is for a one year term commencing July 1, 2014 and ending June 30, 2015, with the option to extend the contract at the same annual cost, for up to two additional one-year terms, provided that both parties are in agreement and funds are available for this purpose.

The lowest cost proposer, American Facilities Services, Inc., failed to meet several of the key requirements of the RFP. Therefore, staff recommends their proposal not be considered for award. It is recommended by the County Manager, the Forsyth County General Services Director, and the Purchasing Director that a contract to provide janitorial services for the Forsyth County Hall of Justice building, be awarded to The Budd Group, Inc., in the annual amount of \$166,968 for an initial contract period of one year, commencing July 1, 2014 and ending June 30, 2015, with the option to extend the contract at the same annual cost, for up to two additional one-year terms, provided that both parties are in agreement and funds are available for this purpose.

ATTACHMENTS:- YES NO

SIGNATURE: *J. Dudley Celotto, Jr.* DATE: June 18, 2014
COUNTY MANAGER

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A
CONTRACT FOR JANITORIAL SERVICES FOR THE
FORSYTH COUNTY HALL OF JUSTICE BUILDING
(GENERAL SERVICES DEPARTMENT)**

WHEREAS, after due advertisement, proposals were received at 12:00 noon, Tuesday, May 13, 2014 in response to Forsyth County's Request for Proposals, to provide janitorial services for the Forsyth County Hall of Justice building, located at 200 North Main Street, Winston-Salem and the following proposals based on annual cost were received:

| | |
|-------------------------------------------------------|--------------|
| American Facilities Services, Inc. | \$131,160.00 |
| The Budd Group, Inc. | 166,968.00 |
| Taprock Enterprises, Inc., dba Jani-King of the Triad | 170,400.00 |
| Non-Core Business Solutions, LLC | 239,833.32 |
| Aim To Pleeze Cleaning Services, LLC | 454,999.92 |

; and

WHEREAS, the proposal submitted by American Facilities Services, Inc. failed to meet all requirements of the Request for Proposals and cannot be considered for award; and

WHEREAS, it is the recommendation of the County Manager, the Forsyth County General Services Director, and the Purchasing Director that a contract to provide janitorial services for the Forsyth County Hall of Justice building be awarded to The Budd Group, Inc., in the annual amount of \$166,968 for an initial contract period of one year, commencing July 1, 2014 and ending June 30, 2015, with the option to extend the contract at the same annual cost, for up to two additional one-year terms, provided that both parties are in agreement and funds are available for this purpose; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners, that a contract to provide janitorial services for the Forsyth County Hall of Justice building is hereby awarded to The Budd Group, Inc., in the annual amount of \$166,968 for an initial contract period of one year, commencing July 1, 2014 and ending June 30, 2015; and that all other proposals are hereby rejected.

BE IT FURTHER RESOLVED that Forsyth County reserves the right to extend the contract at the same annual cost, for up to two additional one-year terms, provided that both parties are in agreement and funds are available for this purpose.

BE IT FURTHER RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, with The Budd Group, Inc., consistent with the terms of the RFP issued by the County, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 23rd day of June 2014.