

## BOARD OF ELECTIONS

**Ken Raymond**  
Chairman

**Stuart Russell**  
Secretary

**Fleming El-Amin**  
Member



**Robert H. Coffman**  
Director of Elections

**Lamar Joyner**  
Deputy Director

### FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING MINUTES – OCTOBER 29, 2013

#### **Meeting Called to Order**

An Absentee Ballot meeting of the Forsyth County Board of Elections was held in the fourth floor conference room on October 29, 2013. The meeting convened at 5:02 PM, Chairman Ken Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, Member Fleming El-Amin

Staff Members in attendance: Director Robert Coffman, Deputy Director Lamar Joyner, Joshua Chunn, Judy Speas

#### **Public Comment Session**

Chairman Raymond welcomed the public and invited speakers to participate in the public comment session. No one volunteered to speak at that time. Member El-Amin moved and Secretary Russell seconded a motion to close the public comment session. **Motion carried unanimously.**

#### **Approval of Minutes**

Chairman Raymond requested that the Board members review the minutes of October 22, 2013. Member El-Amin moved and Secretary Russell seconded a motion to approve the Board minutes of October 22, 2013. **Motion carried unanimously.**

#### **Approval of Absentee Ballots Returned**

Mr. Chunn recommended 108 absentee ballots for approval and one absentee ballot for disapproval because of missing witness information. The voter of the disapproved absentee ballot had been mailed a second ballot and letter of explanation. Member El-Amin moved and Secretary Russell seconded a motion to accept the staff recommendation of 108 absentee ballots for approval and one absentee ballot for disapproval. **Motion carried unanimously.**

#### **Other Business**

Chairman Raymond stated that he had reviewed the packet of documents distributed by Jo Anne Allen in the last meeting. He had emailed Ms. Allen with a number of questions but had received no response as yet. Chairman Raymond stated that a response should be received before discussing the documents. The other Board members concurred that more time was necessary for their contact and response from Ms. Allen.

Secretary Russell stated that he would send questions to Ms. Allen after having access to the email address. One question refers to the identity of the Trinity Glen Nursing facility driver. Chairman Raymond repeated that the Board members would prefer to have their questions answered before determining future action.

Secretary Russell questioned the design of a sample form for the previously approved modified voter registration policy. Mr. Coffman stated that a draft of the sample form would be created after the current election. Secretary Russell also questioned whether Assistant County Attorney Albright had addressed the possibility of any legal issues regarding the blanket policy of university undeliverable election mail. Mr. Coffman stated that no response had been received yet. Secretary Russell and Member El-Amin requested a copy of the current Duties of Director document for review. Mr. Coffman stated that the latest changes were regarding the authority of staff adjustments and of certain budget transfers. Member El-Amin thanked the public for attending the Board meeting.

**Closed Session**

Chairman Raymond moved and Secretary Russell seconded a motion for closed session by stating: I move that the Board go into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, pursuant to the provisions of NCGS 143-318.11(a) (6). **Motion carried unanimously.** Board members went into closed session at 5:15 PM. Board members exited closed session at 5:50 PM.

**Adjournment**

Member El-Amin moved and Secretary Russell seconded a motion to adjourn the meeting. **Motion carried** and the meeting was adjourned at 5:58 PM.

Approved:

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Ken Raymond, Chair

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Date

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Stuart Russell, Secretary

\_\_\_\_\_

Date

\_\_\_\_\_

Fleming El-Amin, Member

\_\_\_\_\_

Date

**Attachments on File:** none