

FORSYTH COUNTY GUIDE TO MEDICAL TREATMENT FOR EMPLOYEE WORK-RELATED INJURY OR ILLNESS

Forsyth County employees are required to report all work related accidents, injuries and illnesses, regardless of severity. If medical assistance is necessary, employees shall observe the following guidelines:

1. Notify your supervisor immediately.
2. An employee may receive minor first aid in the workplace. Complete an Injury/Illness Report form even for minor injuries and near misses.
3. If medical assistance is necessary, the injured employee must go to an approved Primary Care Provider (see list and hours available below). Medical care by other than an approved provider will not be covered.
4. If the injury is life or limb threatening, the employee should be sent directly to the nearest emergency room. An ambulance may be requested **only** if the injury is life or limb threatening.
5. If the injury occurs when PrimeCare is closed (see hours below), the injured employee shall go to **Baptist Medical Center**. *In the case of a serious injury, immediately take the employee to the nearest emergency room facility.* Employees treated at a hospital must obtain all follow-up care from an approved Primary Care Provider. Medical care by other than an approved provider will not be covered.
6. The Primary Care Provider must authorize any additional medical treatment or referrals to approved specialists.
7. Complete the Forsyth County Employee Injury/Illness Report and send it to Risk Management within 24 hours of the injury/illness or by the next business day. If the employee is unable to complete the form, the supervisor shall complete and submit the Supervisor's Investigation Report. Additional information can be filed later if needed.
8. In the event of a possible Bloodborne Pathogens exposure, the employee should seek medical treatment as soon as possible (**within one hour**) following exposure. The employee must complete the Bloodborne Pathogens Incident Report form, in addition to the Employee Injury/Illness Report. If the employee is unable to complete the form, the supervisor should complete the Supervisor's Investigation Report.

If you have any questions about Workers' Comp, call 703-2067 or Teresa Everhart at 703-2058

Approved Primary Care Providers

The following medical facilities are approved "Primary Care Providers" of medical treatment for work-related injuries and Workers' Compensation claims for Forsyth County employees. **At all locations, be sure to specify that you are there for a work related injury.**

PrimeCare at North Point 7811 North Point Blvd. Winston-Salem, NC 27106 759-0700 7:30 AM – 7:30 PM (Monday – Friday) 8 AM – 6:00 PM (Saturday) 10:00 AM – 6:00 PM (Sunday)	Concentra Medical Center 4410 Providence Lane Suite 1 Winston-Salem, NC 27106 896-9999 8 AM – 5 PM (Monday – Friday)
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Approved Specialists

You must be referred by PrimeCare before seeing any specialist.

After Hours and Weekends: When seeking medical care after hours or on weekends, use the "Urgent Care and Family Medicine" entrance at any PrimeCare location, but be sure to tell them that you are there for a work related injury. If PrimeCare is closed, the employee should go to Baptist Medical Center.