

FORSYTH COUNTY, NORTH CAROLINA 2019-2020 BUDGET ORDINANCE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FORSYTH COUNTY AS FOLLOWS:

SECTION 1. REVENUES AND APPROPRIATED FUND BALANCES. It is estimated that the revenues and appropriated fund balances of the funds as listed below will be available during the fiscal year beginning July 1, 2019, and ending June 30, 2020, to meet the appropriations as set forth in Section 2. All fees, commissions, and sums paid to or collected by any County official, officer, employee, or agent for any service performed by such official, officer, employee, or agent in his official capacity shall inure to the benefit of the County and become County funds.

GENERAL FUND

TAXES	\$ 350,440,091	
LICENSES & PERMITS	820,140	
INTERGOVERNMENTAL	47,992,311	
CHARGES FOR SERVICES	22,843,057	
EARNINGS ON INVESTMENTS	3,479,000	
OTHER REVENUES	10,270,563	
OTHER FINANCING SOURCES	2,664,731	
APPROPRIATED FUND BALANCE		
Education Debt Leveling	1,315,314	
Library Debt Leveling	89,271	
Public Improvement Debt Leveling	5,087,803	
Behavioral Health	615,000	
Community and Economic Development	41,577	
Register of Deeds Automation	22,619	
Sheriff	7,270	
SCAAP Rollover	320,141	
General County Unreserved	12,685,836	<u>20,184,831</u>
GENERAL FUND REVENUES AND APPROPRIATED FUND BALANCES		\$ 458,694,724

LAW ENFORCEMENT EQUITABLE DISTRIBUTION SPECIAL REVENUE FUND

APPROPRIATED FUND BALANCE		\$ 175,530
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EMERGENCY TELEPHONE SYSTEM SPECIAL REVENUE FUND

INTERGOVERNMENTAL (E-911 SURCHARGE)	343,059	
APPROPRIATED FUND BALANCE	781,064	
		\$1,124,123

O. MOSER SPECIAL REVENUE FUND

EARNINGS ON INVESTMENTS	1,000	
APPROPRIATED FUND BALANCE	<u>49,000</u>	\$50,000

TOTAL REVENUES AND APPROPRIATED FUND BALANCES		<u>\$ 460,044,377</u>
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SECTION 2. APPROPRIATIONS. The following amounts are hereby appropriated to the County Manager for the operation of the Forsyth County Government and its departments and agencies for the fiscal year beginning July 1, 2019, and ending June 30, 2020. In administering the programs authorized under this ordinance, the County Manager is authorized to make transfers from one appropriation (including Contingency) to another within the same fund or financial plan. Any such transfer shall be reported to the Board of Commissioners at its next regular meeting and shall be recorded in the minutes of that meeting. Appropriations for land and new buildings included in this Ordinance may be expended only after approval by the Board of Commissioners.

Subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney, the Chairman of the Board of Commissioners, or the County Manager and/or his designee, in coordination with the Clerk to the Board are hereby authorized to execute the necessary documents and agreements and any amendments thereto on behalf of Forsyth County within funds included in the Budget Ordinance for the following purposes: (1) Grant agreements for County, City, State, or Federal funds to public and nonprofit organizations; (2) Leases with Forsyth County, as Lessee, of normal and routine business property where the annual rental of each is not more than \$50,000; (3) Consultant, professional, license, maintenance service, and other routine business agreements where the annual compensation of each is not more than \$50,000; (4) Purchase of software, apparatus, supplies, materials, information technology equipment and other equipment where formal bids are not required by law; (5) Applications and agreements for acceptance and distribution of State, Federal, public, and non-profit organization grant and other funds, and funds from other governmental units or other entities for services to be rendered; (6) Construction or repair work where compensation is not more than \$300,000, where formal bids are not required by law; (7) Liability, health, life, disability, casualty, property, workers compensation or other insurance contracts or retention and faithful performance bonds (in addition to the bonds for the Sheriff and Register of Deeds); (8) Agreements authorizing payment for court ordered placements of juveniles not in the custody of the Department of Social Services for which the County has been given prior notice; (9) Agreements for the care, maintenance and support of juveniles in the custody of the Forsyth County Department of Social Services; (10) Fee or income generating contracts, without regard to the amount generated thereby; (11) Agreements specifically discussed and agreed to in the budget adoption process without regard to amount; and (12) Agreements to settle Workers' Compensation claims.

Appropriations for the Winston-Salem/Forsyth County Schools are subject to allocation by purpose, function, and project as shown below. Increases or decreases in the amount of County Current Expense and Capital Outlay appropriations allocated to a purpose, function, or project for the Winston-Salem/Forsyth County Schools of 25% or more must receive the prior approval of the Board of Commissioners. If any amendments to these appropriations are required to reflect changes in State or Federal funding, such amendments shall be submitted by the School System to the County on or before October 15, 2019.

In addition to the Behavioral Health Services appropriations set forth below, the County hereby appropriates the following amounts for behavioral health services: \$681,198 in Emergency Services for the Mobile Integrated Health Program and \$598,741 in Public Health for the Stepping Up Program and the Polysubstance Crisis Program. For Fiscal Year 2019-20, the total annual County appropriation for behavioral health services is \$4,026,677.

GENERAL FUND

EMERGENCY MANAGEMENT		408,350
INTERAGENCY COMMUNICATIONS		1,153,039
SHERIFF	54,803,699	
Animal Services	2,477,699	57,281,398
EMERGENCY SERVICES		19,305,499
COURT SERVICES		386,767

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ENVIRONMENTAL ASSISTANCE AND PROTECTION	2,349,790
BUILDING INSPECTIONS	241,820
MEDICAL EXAMINER	349,500
BEHAVIORAL HEALTH SERVICES	2,764,238
PUBLIC HEALTH	25,522,570
AGING SERVICES	631,130
SOCIAL SERVICES	44,634,498
YOUTH SERVICES	1,013,108
N.C. COOPERATIVE EXTENSION SERVICE	1,151,422

FORSYTH TECHNICAL COMMUNITY COLLEGE		
Current Expense	\$10,377,344	
Capital Outlay	<u>455,000</u>	10,832,344

WINSTON-SALEM/FORSYTH COUNTY SCHOOLS

<i>Instructional Programs</i>		
Regular	\$30,333,376	
Special Population	10,591,011	
Alternative	1,350,068	
School Leadership	8,468,281	
Co-Curricular	3,957,168	
School Based Support	15,712,291	
Budget Reserve for Supplements	\$3,696,017	
<i>Total Instructional Programs</i>	<i>\$74,108,212</i>	
<i>Support Services</i>		
Support and Development	\$907,061	
Special Population Support	343,946	
Alternative Programs Support	411,290	
Technology Support	1,971,836	
Operational Support	32,038,790	
Financial and Human Resources	4,537,364	
Accountability	973,755	
System-Wide Pupil Support	834,731	
Policy, Leadership & Public Relations	2,639,223	
<i>Total Support Services</i>	<i>\$44,657,996</i>	
<i>Ancillary Services</i>		
Community Services	\$414,319	
Nutrition Services	12,473	
<i>Total Ancillary Services</i>	<i>\$426,792</i>	
<i>Non-Programmed Charges</i>		
Charter Schools	\$6,720,734	
<i>Capital Outlay</i>		
Regular	\$3,360,209	
Operational Support	2,845,081	
Accountability	1,500	
System Wide	2,000	
Transfer to 2018 Schools Maint. CPO	<u>1,735,000</u>	
<i>Total Capital Outlay</i>	<i>\$7,943,790</i>	133,857,524

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LIBRARY		8,032,466
PARKS		8,524,169
COMMUNITY AND ECONOMIC DEVELOPMENT	3,598,507	
Transfer to 2020 Housing GPO	<u>42,338</u>	3,640,845
BUDGET & MANAGEMENT		547,587
MANAGEMENT INFORMATION SERVICES		6,895,688
FINANCE		2,719,569
GENERAL SERVICES		14,763,324
HUMAN RESOURCES		1,342,953
PLANNING & DEVELOPMENT SERVICES		1,597,330
PURCHASING		119,700
MAPFORSYTH		649,381
AIRPORT		2,167,072
ATTORNEY		1,721,413
BOARD OF ELECTIONS		1,687,581
COUNTY COMMISSIONERS & MANAGER		1,240,720
REGISTER OF DEEDS		1,429,991
TAX ADMINISTRATION		7,074,815
SPECIAL APPROPRIATIONS		1,379,510
NON-DEPARTMENTAL		
Transfer to the 2018 Motive Equip. CPO	\$1,450,000	
General Contingency	800,000	
County-wide Salary Savings	(2,500,000)	
Other Services & Adjustments	6,322,330	
Employee Salary Adjustments	2,895,931	
Prior Year Encumbrances	<u>1,800,000</u>	10,768,261
<i>OPERATING BUDGET SUBTOTAL</i>		<i>\$378,185,372</i>
DEBT SERVICE		80,509,352
GENERAL FUND APPROPRIATIONS		\$458,694,724
<u>LAW ENFORCEMENT EQUITABLE DISTRIBUTION SPECIAL REVENUE FUND</u>		
TRANSFER TO GENERAL FUND		\$ 175,530

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EMERGENCY TELEPHONE SYSTEM SPECIAL REVENUE FUND

PROJECTS	\$ 1,124,123
<u>O. MOSER SPECIAL REVENUE FUND</u>	
ASSISTANCE TO THE ELDERLY	\$ 50,000
TOTAL APPROPRIATIONS	<u>\$460,044,377</u>

SECTION 3. CONTINGENCY. Contingency funds shall be used only for unanticipated fiscal requirements affecting the continuing operations of departments of County government.

SECTION 4. COMPENSATION AND ALLOWANCES OF ELECTED OFFICIALS. The salaries of elected officials, including County Commissioners, the Sheriff, and the Register of Deeds, are adjusted effective July 1, 2019, in accordance with the average performance adjustment for eligible regular employees. The compensation for the Board of Commissioners shall be as follows: (1) For the fiscal year beginning July 1, 2019, and ending June 30, 2020, compensation for the Chairman shall be \$1,054 bi-weekly; compensation for the Vice-Chair shall be \$979 bi-weekly; and compensation for other Commissioners shall be \$905 bi-weekly. (2) In-county travel and expense allowance is included in the annual compensation for each Commissioner. (3) Out-of-county travel and expenses shall be reimbursed to each Commissioner in accordance with actual expenses incurred consistent with prevailing County policy. (4) Fringe and related benefits will be furnished in accordance with funds budgeted.

SECTION 5. SHERIFF'S AND REGISTER OF DEEDS' EMPLOYEES. Pursuant to the provisions of N.C.G.S. 153A-103, the Sheriff and the Register of Deeds have the exclusive right to hire, discharge, and supervise the employees in their respective offices, subject to legal limitations, and each deputy appointed by the Sheriff and the Register of Deeds shall serve at the pleasure of the Sheriff and the Register of Deeds respectively; however, the Board of County Commissioners shall fix the number of employees in the offices of the Sheriff and the Register of Deeds, subject to the Board's further authority to review the use and necessity of the Sheriff's and the Register of Deeds' vacant positions, in any manner, including but not limited to, the County's vacancy review process. The total number of authorized full-time positions in the Sheriff's Office may not exceed 569 and the total number of authorized part-time positions in the Sheriff's Office may not exceed 23. Of the total authorized positions in the Sheriff's Office, the total number of authorized full-time sworn Law Enforcement positions in the Sheriff's Office may not exceed 236. The total number of authorized full-time positions in the Register of Deeds Office may not exceed 20 and the total number of authorized part-time positions in the Register of Deeds Office may not exceed 1.

SECTION 6. AD VALOREM TAX LEVY. There is hereby levied for the fiscal year beginning July 1, 2019, and ending June 30, 2020, an ad valorem property tax on all property having a situs in Forsyth County as listed for taxes as of January 1, 2019, at a rate of \$0.7535 on each one hundred dollars (\$100) assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. Property shall be assessed at one hundred percent (100%) of its true value. The estimated revenues from the ad valorem property tax set out in Section 1 of this ordinance are based on an estimated collection rate during the 2019-2020 fiscal year of ninety-nine and seventeen hundredths percent (99.17%) of the levy.

SECTION 7. DEBT LEVELING PLANS. It has been the resolve of the Board of County Commissioners that establishing a financial plan for the payment of debt is a fiscally responsible method of managing the tax implications of approved debt issuances.

Forsyth County established the following financial plans for existing debt:

- Four and fifty-one hundredths cents (4.51¢) of the \$0.7535 tax rate is designated solely for the Education Debt Leveling Plan,
- Fifty-seven hundredths cents (0.57¢) of the \$0.7535 is designated solely for the 2016 Library Debt Leveling Plan.
- Two and nine tenths cents (2.9¢) of the \$0.7535 is designated solely for the 2016 Public Improvement Bonds Debt Leveling Plan.

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- Two cents (2.0¢) of the \$0.7535 is designated solely for the 2019 Courthouse Debt Leveling Plan.

SECTION 8. LEVY OF PRIVILEGE LICENSE AND OTHER TAXES. To the extent authorized by law, there is hereby levied all County license taxes as authorized by Chapters 105 and 153A of the North Carolina General Statutes (see list of Privilege Licenses in the Appendices of the 2019-2020 Annual Budget Document) and such other taxes as provided in the ordinances and resolutions duly adopted by the Board of Commissioners.

SECTION 9. TAX LEVIES FOR FIRE AND FIRE/RESCUE PROTECTION DISTRICTS. Forsyth County shall maintain a separate revenue fund for each fire and fire/rescue protection district set forth in column (1) below. The following special revenue funds have been previously established or are hereby established to account for the collection of taxes for the districts. There is hereby levied an ad valorem property tax in the districts shown below at a rate set forth in column (2) below per one hundred dollars (\$100) assessed valuation of taxable property as listed for taxes as of January 1, 2019, having a situs within the districts shown below. The revenues estimated from these levies are shown in column (3) below. In addition, where indicated, the amount of Fund Balance shown in column (4) below is appropriated and authorized for payment to the appropriate district. The totals shown in column (5) below are hereby appropriated for the legal purposes for which each district was created, i.e., fire protection or fire and rescue protection. Totals shown in column (6) below reflect Sales Tax proceeds allocated to Fire Tax Districts based on the ad valorem method of distribution, to be transferred to the General Fund to support County fire protection.

(1) District	(2) Tax Rate	(3) Revenue Estimated	(4) Fund Balances Utilized	(5) Total Appropriation	(6) Sales Tax Proceeds and Transfer to General Fund
Beeson Cross Roads	.0950	\$299,150	\$3,500	\$302,650	\$79,617
Beeson Cross Rds. SD	.0950	32,258	500	32,758	8,597
Belews Creek	.1100	396,371	5,847	402,218	103,922
City View	.1050	41,597	519	42,116	11,016
Clemmons	.0600	1,637,888	82,580	1,720,468	442,120
Forest Hill	.1150	13,986	96	14,082	3,550
Griffith	.0650	143,918	18,000	161,918	32,790
Gumtree	.1000	70,383	877	71,260	18,777
Hornetown	.1500	321,374	1,396	322,770	73,811
King (Forsyth County)	.0750	549,102	17,909	567,011	163,739
Lewisville	.0800	1,479,423	20,124	1,499,547	395,332
Mineral Springs	.1150	211,416	0	211,416	51,981
Mineral Springs SD	.1150	8,063	191	8,254	1,988
Mt. Tabor	.0850	88,424	0	88,424	21,167
Old Richmond	.0950	442,714	9,300	452,014	118,413
Piney Grove	.1400	847,108	5,520	852,628	221,429
Rural Hall	.1050	451,202	15,859	467,061	127,729
Salem Chapel	.1200	110,042	850	110,892	29,246
South Fork	.0600	5,853	0	5,853	1,571
Talley's Crossing	.1050	209,388	4,143	213,531	54,902
Triangle	.0920	108,422	2,084	110,506	29,119
Union Cross	.1200	334,865	3,285	338,150	88,030
Vienna	.0850	651,211	9,000	660,211	153,187
Walkertown	.1000	386,312	5,869	392,181	102,761
West Bend	.0800	51,498	495	51,993	13,889
Countywide Fire	.0073	730,645	0	730,645	140,521
Total		\$9,622,613	\$207,944	\$9,830,557	\$2,489,201

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SECTION 10. EMPLOYEE HEALTH BENEFITS INTERNAL SERVICE FUND. The following financial plan for expenses for the Employee Health Benefits Internal Service Fund is hereby approved.

	<u>Estimated Revenues</u>		<u>Estimated Expenses</u>
Premiums	\$29,858,294	Administration Fees	\$ 3,393,448
Net Position	<u>1,749,048</u>	Claims	27,570,779
		Wellness Clinic	<u>643,115</u>
TOTAL	<u>\$31,607,342</u>		<u>\$31,607,342</u>

SECTION 11. The Proposed 2020-2025 Major Capital Improvements Program included in the Capital Improvements Plan Section of the FY 2019-2020 Annual Budget Document is included for information only. Final approval of any project is subject to subsequent action by the Board of Commissioners.

SECTION 12. GRANTEE ORGANIZATION AGREEMENTS.

- (a) The Board of Commissioners is concerned that the County's very strong financial condition at present may create unrealistic expectations among some grantee organizations that County financial support will continue indefinitely or regularly increase in the future. There may also be a perception in the community that the County is always a likely source of financial assistance for various capital fund drives or special projects. The County's first priorities must always be those services and functions which counties are required by law to provide. Because the County's revenues are very responsive to changes in the local economy, even a slight economic downturn might require a reduction or withdrawal of County support for such organizations, projects and fund drives. A caution to this effect shall be added to all grant agreements for Fiscal Year 2019-20.
- (b) All grant agreements shall also provide that grantee organizations shall immediately notify the County of any substantive changes in their other sources of financial support which might cause them to seek additional County funding in the current year, or in future years, which County funding may not be forthcoming or available.

SECTION 13. TEACHER SUPPLEMENTS. It is the intention of the Forsyth County Board of Commissioners that teacher supplement payments funded by the County are required to be used solely to supplement teacher compensation. \$3,696,017 specifically earmarked for teacher supplements will be withheld by the County until the Winston-Salem/Forsyth County Board of Education presents a supplement schedule to the Board of County Commissioners that will serve as a guide in helping the school system make progress in achieving their goal of having a teacher supplement that is in the top five teacher supplements in North Carolina.

SECTION 14. BOARD DIRECTED INITIATIVES.

1. Facilitate the necessary action items to hold an Article 46 Sales Tax Referendum in March 2020 with the intention of using proceeds from a successful referendum for education purposes to include enhancing the teacher supplement.
2. Review a potential request for proposals to subcontract out In-Home Aide Service provision. The intent is to phase-in contracted service by January 1, 2020. This will include reviewing the current staffing model, developing an RFP that assures service levels and quality, and determining a practical method for the transition.
3. Investigate funding opportunities for the purchase, design, and development of a park at Belews Lake on Duke Energy property on which the County has an option to purchase.
4. Leverage the assets at Smith Reynolds Airport through the three focus areas of the Aerotropolis study - facilities/land use, economic development/business recruitment, and branding. Develop action items for the Board of Commissioners approval to include issuance of limited obligation bonds totaling \$17 million for facility improvements.
5. Coordinate more efficient programming and efforts that are responsive to business needs by creating a functional and formalized partnership between Forsyth County's workforce development entities and stakeholders.
6. Study the current model of business recruitment and retention in Forsyth County and recommend a structure that creates an efficient and effective system.

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7. Implement an onsite wellness clinic by January 1, 2020. The wellness clinic will be staffed by Wake Forest Baptist Health and will provide confidential health and wellness services at no cost to all employees, retirees, and dependents that are covered on the county's health insurance. The first year of implementation will be a pilot and an evaluation will be conducted after the first year to determine sustainability.
8. Complete an evaluation of Non-Profit Agencies that receive funding from Forsyth County and develop a tool to demonstrate how County dollars are being used by these organizations to advance the mission of Forsyth County Government which is to cooperatively support and maintain a community which is safe and healthy, convenient and pleasant to live in, with educational, cultural, and economic opportunities for all.
9. Work with the Winston-Salem/Forsyth County School System to examine the current funding formula and make recommendations to ensure that county appropriations are sufficient to support the funding needs of the school system while recognizing the financial resources of the County.
10. Conduct an inventory of volunteer fire department firefighting apparatus (*type, age, mileage, etc.*), estimate replacement values, consider systemwide replacement priorities, and evaluate underwriting vehicle replacements through a centralized leaseback system.

SECTION 15. PAY-GO PROJECTS. The table below is a priority order of projects to be funded if sufficient pay-go funds are available. Final approval of any project is subject to subsequent action by the Board of Commissioners.

1. Kaleideum	\$ 25,000,000
2. HRIS and Finacial System	\$ 3,000,000
3. Radio System	\$ 4,000,000
4. Tanglewood Clubhouse	\$ 5,000,000
Total Pay-Go Projects	<u>\$ 37,000,000</u>

SECTION 16. This Ordinance shall become effective July 1, 2019.