

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

**BRIEFING
DRAFT**

MEETING DATE: NOVEMBER 1, 2018

AGENDA ITEM NUMBER: 7

**SUBJECT: RESOLUTION AWARDING A CONTRACT FOR WALK-IN COOLER AND FREEZER REPLACEMENT AT THE FORSYTH COUNTY LAW ENFORCEMENT DETENTION CENTER
(GENERAL SERVICES DEPARTMENT)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

The Forsyth County Law Enforcement Detention Center (LEDC) has the need to replace the facility's walk-in coolers and freezers due to age and deterioration of components. The scope of work detailed in the base bid for the kitchen coolers and freezers involves replacing two 8'x10' walk-in coolers, two 13'x12' walk-in coolers and one 8'x12' walk-in freezer, hook-ups, disposal of old materials, plus all permits and fees. The Alternate #1 scope of work for warehouse coolers and freezers involves replacing two 14'x17' walk-in coolers and one 28'x12' walk-in freezer, hook-ups, disposal of old materials, plus all permits and fees once the kitchen equipment is fully operational.

After due advertisement for this purchase and installation contract two vendors attended the mandatory pre-bid meeting and facility walk-through held on July 17, 2018 with Quality Refrigeration Concepts Inc. submitting the only bid for this work on July 30, 2018, as follows:

	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Total Amount</u>
Quality Refrigeration Concepts Inc.	\$184,202.83	\$145,167.10	\$329,369.93

Staff recommends accepting add alternate #1 as the warehouse coolers and freezers are in immediate need of replacement due to age and deterioration of components.

It is recommended by the County Manager, General Services Director, and the Purchasing Director that a contract for the purchase and installation of walk-in cooler and freezer replacements per bid specifications at the Forsyth County Law Enforcement Detention Center for the base bid amount plus alternate #1 in the total amount of \$329,369.93 be awarded to Quality Refrigeration Concepts Inc.

It is further recommended that that the County Manager be authorized to sign change orders up to the amount not to exceed \$15,000 upon written agreement with the contractor specifying the additional or different work undertaken.

ATTACHMENTS:- YES NO

SIGNATURE: _____ DATE _____
COUNTY MANAGER

**RESOLUTION AWARDING A CONTRACT FOR WALK-IN COOLER AND
FREEZER REPLACEMENT AT THE FORSYTH COUNTY LAW
ENFORCEMENT DETENTION CENTER
(GENERAL SERVICES DEPARTMENT)**

WHEREAS, the Forsyth County Law Enforcement Detention Center has the need to replace the facility's walk-in coolers and freezers due to age and deterioration of components; and

WHEREAS, after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 1:00 p.m. on Monday, July 30, 2018, for the purchase and installation of walk-in cooler and freezer replacements at the Forsyth County Law Enforcement Detention Center and the following bid was received:

	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Total Amount</u>
Quality Refrigeration Concepts Inc.	\$184,202.83	\$145,167.10	\$329,369.93

; and

WHEREAS, Staff recommends accepting add alternate #1 as the warehouse coolers and freezers are in immediate need of replacement due to age and deterioration of components; and

WHEREAS, it is the recommendation of the County Manager, General Services Director, and the Purchasing Director that a contract for the purchase and installation of walk-in cooler and freezer replacements at the Forsyth County Law Enforcement Detention Center be awarded to Quality Refrigeration Concepts Inc. for the base bid amount plus alternate #1 in the total amount of \$329,369.93; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners, that a contract for the purchase and installation of walk-in cooler and freezer replacements at the Forsyth County Law Enforcement Detention Center be awarded to Quality Refrigeration Concepts Inc. for the base bid amount plus alternate #1 in the total amount of \$329,369.93.

BE IT FURTHER RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, with Quality Refrigeration Concepts Inc. in the amount of \$329,369.93, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

BE IT FURTHER RESOLVED that the County Manager is hereby authorized to sign change orders in an amount not to exceed \$15,000, upon written agreement with the contractor specifying the additional or different work undertaken.

BE IT FURTHER RESOLVED that all other bids are hereby rejected.

Adopted this 1st day of November, 2018.