

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

BRIEFING
DRAFT

MEETING DATE: MARCH 14, 2019

AGENDA ITEM NUMBER: 4

SUBJECT: BUDGET ORDINANCE AMENDMENT TO APPROPRIATE GRANT FUNDS FROM THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC HEALTH, WOMEN'S AND CHILDREN'S HEALTH SECTION/ WOMEN'S HEALTH BRANCH (FORSYTH COUNTY DEPARTMENT OF PUBLIC HEALTH)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

The Forsyth County Department of Public Health received notification of an additional allocation of \$20,757, from the North Carolina Department of Health and Human Services, Division of Public Health, Women's and Children's Health Section/Women's Health Branch to enhance and strengthen existing efforts and program activities by providing staff training, purchasing programmatic equipment, and supporting men and women in reproductive life planning.

Funds will be used to purchase thirteen laptops for clinical staff and twenty car seats.

Funds associated with this one time mini-grant must be spent by May 31, 2019.

This item appropriates the funds to the Forsyth County Department of Public Health in order to be used within the allowable timeframe. This item also authorizes the appropriate documents (Addendum 167) to accept the additional funds and conditions.

ATTACHMENTS: YES NO

SIGNATURE: _____ DATE: _____
COUNTY MANAGER

**FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO
FY 2018-2019 BUDGET ORDINANCE**

FROM: BUDGET & MANAGEMENT

MEETING DATE: March 14, 2019

EXPLANATION:

The Forsyth County Department of Public Health received notification of an additional allocation of \$20,757, from the North Carolina Department of Health and Human Services, Division of Public Health, Women's and Children's Health Section/Women's Health Branch to enhance and strengthen existing efforts and program activities by providing staff training, purchasing programmatic equipment, and supporting men and women in reproductive life planning.

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**BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE
FY2018-2019 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:**

INCREASE:	<u>SECTION 1. REVENUES</u>	
	GENERAL FUND	
	INTERGOVERNMENTAL	<u>\$20,757</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS</u>	
	PUBLIC HEALTH	<u>\$20,757</u>

NATURE OF TRANSACTION:

- Additional Revenue Available
- Transfer within Accounts of Same fund
- Other: Appropriation of Grant Funds

APPROVED BY BOARD OF COUNTY
COMMISSIONERS AND ENTERED ON
MINUTES DATED _____
AGENDA ITEM NUMBER _____

Division of Public Health

Agreement Addendum

FY 18-19

Forsyth County Department of Public Health
Local Health Department Legal Name

Women's and Children's Health Section /
 Women's Health Branch
DPH Section / Branch Name

167 – Maternal and Child Health Mini Grants
Activity Number and Description

Phyllis C. Johnson, 919-707-5715
 phyllis.c.johnson@dhhs.nc.gov
DPH Program Contact
 (name, phone number, and email)

01/01/2019 – 05/31/2019
Service Period

DPH Program Signature _____ **Date** _____
 (only required for a negotiable agreement addendum)

02/01/2019 – 06/30/2019
Payment Period

- Original Agreement Addendum**
 Agreement Addendum Revision # _____

I. Background:

In 2017, the state's overall infant mortality rate was 7.1 deaths per 1,000 live births, which represents a slight decrease from the 2016 rate of 7.2 deaths per 1,000 live births. Significant racial disparities remain, however, as the 2017 non-Hispanic African American rate was more than twice the non-Hispanic white rate at 12.7 per 1,000 live births.

The percentage of children under five years of age living in poverty in North Carolina decreased from 30% in 2011 to 26% in 2015, according to the U.S. Census Small Area Income and Poverty Estimates. North Carolina continues to have higher rates of poverty than the national rate, though it has decreased from 26% in 2011 to 23% in 2015. North Carolina ranked eleventh among all states for poverty of children under five years of age. County-level data estimates for the percent of children under the age of five living in poverty are available from the 2011-2015 American Community Survey. The state estimate for this survey period is 28%, and the estimated poverty levels among the North Carolina counties ranged from 16% to 56%.

The goals of these one-time Maternal and Child Health Mini Grant funds are to positively impact the communities maternal and child health outcomes and build Local Health Department capacity to address health equity and social determinants of health.


 Health Director Signature _____ (use blue ink)

2/7/2019
 Date _____

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Glenda Dancy</u>
	Phone number with area code: <u>336-703-3198J</u>
	Email address: <u>dancygl@forsyth.nc</u>

Signature on this page signifies you have read and accepted all pages of this document.

II. Purpose:

This Agreement Addendum provides one-time funds to the Local Health Department to strengthen existing efforts and/or program activities by providing staff training, purchasing programmatic equipment and supporting men and women in reproductive life planning.

III. Scope of Work and Deliverables:

The Local Health Department shall implement at least one of the following efforts:

1. **Racial Equity Institute Training:** Support staff to attend the Racial Equity Institute (REI) training to increase knowledge of health equity and the impact of racism on health outcomes. www.racialequityinstitute.com/.
2. **Motivational Interviewing (MI) Training:** Support staff to attend a two-day interactive training session, provided at most Area Health Education Centers (AHECs), focused on learning and practicing communication skills and strategies to increase motivation of clients and success in achieving lasting behavior change. The participants of the MI training session will:
 - Strengthen fundamental skills of empathetic communication.
 - Deepen the ability to recognize, elicit, and respond to change talk
 - Practice resolving ambivalence by evoking the client's own motivation to change, and
 - Learn how to offer information and education in an MI-consistent manner.
3. **Laptops Purchase:** Purchase laptops for Pregnancy Care Managers (OBCM) and/or Care Coordination for Children (CC4C) staff to provide access to Virtual Health.
4. **Items Purchase to Support Child Fatality Prevention Team (CFPT):** One-time purchase to support the needs of the CFPT in meeting its mandate and may include items such as a laptop or tablet for electronic data entry, car seats, play yards, and educational materials on topics such as safe sleep, infant plan of safe care, bicycle safety, and four-wheeler safety.
5. **Teen Friendly Clinics Upgrade:** One-time purchase to set up or upgrade waiting areas and exam rooms to be more teen friendly. This includes work such as waiting area and exam room renovations, and purchases of items such as posters, artwork, large monitors and DVD players to show looping educational DVDs, new furniture, accessible Wi-Fi, magazine subscriptions, computer/Internet stations, and charging stations. Engage teens in the design upgrades.
6. **Equipment Purchase:** Hearing screening, vision screening, laptops for clinical staff, ADA accommodations (weigh scale for wheelchairs, adjustable exam tables, widening doors, automatic doors, ramps, wheelchair accessible bathrooms, etc.)
7. **Reproductive Life Planning Engagement:** Engage women and men through use of "One Key Question – Would You Like to Become Pregnant In the Next Year?", increase access to long-acting reversible contraception (LARC), and/or support women and men with implementing their reproductive life plan.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall submit **Attachment A** stating how the funds will be utilized based on local needs.

V. Performance Monitoring and Quality Assurance:

The Program will be monitored as part of current monitoring conducted by the monitoring teams for Women's Health in connection with its Activity 101 Maternal Health and its Activity 151 Family Planning, and by the Children and Youth Branch in connection with its Activity 351 Child Health.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

Attachment A

Statement of Use for Additional Funds

The Local Health Department has chosen to implement the effort or efforts checked below:

- 1. Racial Equity Institute Training
- 2. Motivational Interviewing (MI) Training
- 3. Laptops Purchase
- 4. Items Purchase to Support Child Fatality Prevention Team (CFPT)
- 5. Teen Friendly Clinics Upgrade
- 6. Equipment Purchase
- 7. Reproductive Life Planning Engagement

Brief Description of Use of Additional Funds:

Item #1: One time purchase of car seats (20) at \$65 each.

Amount of Funding for Item #1 \$1,300

Item #2:

Purchase of 13 laptops for clinical staff at \$1,500 each.

Amount of Funding for Item #2 \$19,500

Item #3:

Amount of Funding for Item #3 _____

Item #4:

Amount of Funding for Item #4 _____

Total Funding \$20,800

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

FY19 Activity: 167 Maternal and Child Health Mini Grants

Supplement 1

Supplement reason: In AA+BE or AA+BE Rev -OR- -

CFDA #: 93.994 Federal awd date: 7/19/18 Is award R&D? no FAIN: B04MC31506 Total amount of fed awd: \$ 17,424,544

CFDA name: Maternal and Child Health Services Block Grant
 Fed award project description: Maternal and Child Health Services
 Fed awarding agency: DHHS, Health Resources and Services Administration Federal award indirect cost rate: n/a %

Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	\$20,757	\$20,757	Jackson	019728518	\$20,757	\$20,757
Albemarle	130537822	\$22,815	\$22,815	Johnston	097599104	\$20,757	\$20,757
Alexander	030495105	\$20,757	\$20,757	Jones	095116935	\$20,757	\$20,757
Anson	847163029	\$20,757	\$20,757	Lee	067439703	\$20,757	\$20,757
Appalachian	780131541	\$22,746	\$22,746	Lenoir	042789748	\$20,757	\$20,757
Beaufort	091567776	\$20,757	\$20,757	Lincoln	086869336	\$20,757	\$20,757
Bladen	084171628	\$20,757	\$20,757	Macon	070626825	\$20,757	\$20,757
Brunswick	091571349	\$20,757	\$20,757	Madison	831052873	\$20,757	\$20,757
Buncombe	879203560	\$20,757	\$20,757	MTW	087204173	\$20,757	\$20,757
Burke	883321205	\$20,757	\$20,757	Mecklenburg	074498353	\$22,746	\$22,746
Cabarrus	143408289	\$20,757	\$20,757	Montgomery	025384603	\$20,757	\$20,757
Caldwell	948113402	\$20,757	\$20,757	Moore	050988146	\$20,757	\$20,757
Carteret	058735804	\$20,757	\$20,757	Nash	050425677	\$20,757	\$20,757
Caswell	077846053	\$20,757	\$20,757	New Hanover	040029563	\$20,757	\$20,757
Catawba	083677138	\$20,757	\$20,757	Northampton	097594477	\$20,757	\$20,757
Chatham	131356607	\$20,757	\$20,757	Onslow	172663270	\$20,757	\$20,757
Cherokee	130705072	\$20,757	\$20,757	Orange	139209659	\$20,757	\$20,757
Clay	145058231	\$20,757	\$20,757	Pamlico	097600456	\$20,757	\$20,757
Cleveland	879924850	\$20,757	\$20,757	Pender	100955413	\$20,757	\$20,757
Columbus	040040016	\$20,757	\$20,757	Person	091563718	\$20,757	\$20,757
Craven	091564294	\$20,757	\$20,757	Pitt	080889694	\$20,757	\$20,757
Cumberland	123914376	\$22,746	\$22,746	Randolph	027873132	\$20,757	\$20,757
Dare	082358631	\$20,757	\$20,757	Richmond	070621339	\$20,757	\$20,757
Davidson	077839744	\$20,757	\$20,757	Robeson	082367871	\$20,757	\$20,757
Davie	076526651	\$20,757	\$20,757	Rockingham	077847143	\$20,757	\$20,757
Duplin	095124798	\$20,757	\$20,757	Rowan	074494014	\$20,757	\$20,757
Durham	088564075	\$20,757	\$20,757	RPM	782359004	\$20,757	\$20,757
Edgecombe	093125375	\$20,757	\$20,757	Sampson	825573975	\$20,757	\$20,757
Forsyth	105316439	\$20,757	\$20,757	Scotland	091564146	\$20,757	\$20,757
Franklin	084168632	\$20,757	\$20,757	Stanly	131060829	\$20,757	\$20,757
Gaston	071062186	\$20,757	\$20,757	Stokes	085442705	\$20,757	\$20,757
Graham	020952383	\$20,757	\$20,757	Surry	077821858	\$20,757	\$20,757
Granville-Vance	063347626	\$20,757	\$20,757	Swain	146437553	\$20,757	\$20,757
Greene	091564591	\$20,757	\$20,757	Toe River	113345201	\$20,757	\$20,757
Guilford	071563613	\$22,746	\$22,746	Transylvania	030494215	\$20,757	\$20,757
Halifax	014305957	\$20,757	\$20,757	Union	079051637	\$20,757	\$20,757
Harnett	091565986	\$20,757	\$20,757	Wake	019625961	\$20,757	\$20,757
Haywood	070620232	\$20,757	\$20,757	Warren	030239953	\$20,757	\$20,757
Henderson	085021470	\$20,757	\$20,757	Wayne	040036170	\$20,757	\$20,757
Hoke	091563643	\$20,757	\$20,757	Wilkes	067439950	\$20,757	\$20,757
Hyde	832526243	\$20,757	\$20,757	Wilson	075585695	\$20,757	\$20,757
Iredell	074504507	\$20,757	\$20,757	Yadkin	089910624	\$20,757	\$20,757

Activity 167	AA	13A1 5146 AR	Proposed Total	New Total
Service Period		01/01-05/31		
Payment Period		02/01-06/30		
01 Alamance	* 0	20,757	20,757	20,757
D1 Albemarle	* 0	22,815	22,815	22,815
02 Alexander	* 0	20,757	20,757	20,757
04 Anson	* 0	20,757	20,757	20,757
D2 Appalachian	* 0	22,746	22,746	22,746
07 Beaufort	* 0	20,757	20,757	20,757
09 Bladen	* 0	20,757	20,757	20,757
10 Brunswick	* 0	20,757	20,757	20,757
11 Buncombe	* 0	20,757	20,757	20,757
12 Burke	* 0	20,757	20,757	20,757
13 Cabarrus	* 0	20,757	20,757	20,757
14 Caldwell	* 0	20,757	20,757	20,757
16 Carteret	* 0	20,757	20,757	20,757
17 Caswell	* 0	20,757	20,757	20,757
18 Catawba	* 0	20,757	20,757	20,757
19 Chatham	* 0	20,757	20,757	20,757
20 Cherokee	* 0	20,757	20,757	20,757
22 Clay	* 0	20,757	20,757	20,757
23 Cleveland	* 0	20,757	20,757	20,757
24 Columbus	* 0	20,757	20,757	20,757
25 Craven	* 0	20,757	20,757	20,757
26 Cumberland	* 0	22,746	22,746	22,746
28 Dare	* 0	20,757	20,757	20,757
29 Davidson	* 0	20,757	20,757	20,757
30 Davie	* 0	20,757	20,757	20,757
31 Duplin	* 0	20,757	20,757	20,757
32 Durham	* 0	20,757	20,757	20,757
33 Edgecombe	* 0	20,757	20,757	20,757
34 Forsyth	* 0	20,757	20,757	20,757
35 Franklin	* 0	20,757	20,757	20,757
36 Gaston	* 0	20,757	20,757	20,757
38 Graham	* 0	20,757	20,757	20,757
D3 Gran-Vance	* 0	20,757	20,757	20,757
40 Greene	* 0	20,757	20,757	20,757
41 Guilford	* 0	22,746	22,746	22,746
42 Halifax	* 0	20,757	20,757	20,757
43 Harnett	* 0	20,757	20,757	20,757
44 Haywood	* 0	20,757	20,757	20,757
45 Henderson	* 0	20,757	20,757	20,757
46 Hertford		0	0	0
47 Hoke	* 0	20,757	20,757	20,757
48 Hyde	* 0	20,757	20,757	20,757
49 Iredell	* 0	20,757	20,757	20,757
50 Jackson	* 0	20,757	20,757	20,757

51 Johnston	* 0	20,757	20,757	20,757
52 Jones	* 0	20,757	20,757	20,757
53 Lee	* 0	20,757	20,757	20,757
54 Lenoir	* 0	20,757	20,757	20,757
55 Lincoln	* 0	20,757	20,757	20,757
56 Macon	* 0	20,757	20,757	20,757
57 Madison	* 0	20,757	20,757	20,757
D4 M-T-W	* 0	20,757	20,757	20,757
60 Mecklenburg	* 0	22,746	22,746	22,746
62 Montgomery	* 0	20,757	20,757	20,757
63 Moore	* 0	20,757	20,757	20,757
64 Nash	* 0	20,757	20,757	20,757
65 New Hanover	* 0	20,757	20,757	20,757
66 Northampton	* 0	20,757	20,757	20,757
67 Onslow	* 0	20,757	20,757	20,757
68 Orange	* 0	20,757	20,757	20,757
69 Pamlico	* 0	20,757	20,757	20,757
71 Pender	* 0	20,757	20,757	20,757
73 Person	* 0	20,757	20,757	20,757
74 Pitt	* 0	20,757	20,757	20,757
76 Randolph	* 0	20,757	20,757	20,757
77 Richmond	* 0	20,757	20,757	20,757
78 Robeson	* 0	20,757	20,757	20,757
79 Rockingham	* 0	20,757	20,757	20,757
80 Rowan	* 0	20,757	20,757	20,757
D5 R-P-M	* 0	20,757	20,757	20,757
82 Sampson	* 0	20,757	20,757	20,757
83 Scotland	* 0	20,757	20,757	20,757
84 Stanly	* 0	20,757	20,757	20,757
85 Stokes	* 0	20,757	20,757	20,757
86 Surry	* 0	20,757	20,757	20,757
87 Swain	* 0	20,757	20,757	20,757
D6 Toe River	* 0	20,757	20,757	20,757
88 Transylvania	* 0	20,757	20,757	20,757
90 Union	* 0	20,757	20,757	20,757
92 Wake	* 0	20,757	20,757	20,757
93 Warren	* 0	20,757	20,757	20,757
96 Wayne	* 0	20,757	20,757	20,757
97 Wilkes	* 0	20,757	20,757	20,757
98 Wilson	* 0	20,757	20,757	20,757
99 Yadkin	* 0	20,757	20,757	20,757
Totals		1,753,602	1,753,602	1,753,602

Sign and Date - DPH Program Administrator <i>Deborah Kestel</i> 12/7/18	Sign and Date - DPH Section Chief <i>Amber Lovendubai</i> 12/7/18
Sign and Date - DPH Contracts Office <i>Sam</i> 12/12/18	Sign and Date - DPH Budget Officer <i>Camela J. Allen</i> 12/11/18

babamero 12-7-18