Briefing

Draft

FORSYTH COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: SEPTEMBER 12, 2019 **AGENDA ITEM NUMBER:** 7

SUBJECT: **AMENDMENT TO THE FY 2019-2020 BUDGET ORDINANCE TO APPROPRIATE RESTRICTED FUND BALANCE FROM THE REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND FOR TECHNOLOGY PURCHASES**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

MIS and the Register of Deeds worked together to identify information technology needs for the Register of Deeds Office for Fiscal Year 2019-2020, and have estimated the associated costs to be approximately $40,000. The identified IT needs include the following: copier leases, replacement desktops for public, replacement (local) printers, network printers, scanners (replacements), and the replacement of Cisco phones procured in 2003 and 2004.

The Register of Deeds Automation Enhancement and Preservation Fund was established through North Carolina General Statute 161-11.3, which requires counties to set aside a percentage of fees collected by the Register of Deeds for use on computer or imaging technology and needs associated with the preservation and storage of public records in the office of the Register of Deeds.

This item, if approved, will appropriate $40,000 for the purchase of these items.

ATTACHMENTS: [X] YES [ ] NO

SIGNATURE: _____ **DATE:** _____
COUNTY MANAGER

FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO
2019-2020 BUDGET ORDINANCE

FROM: BUDGET & MANAGEMENT **MEETING DATE:** September 12, 2019

EXPLANATION:

MIS and the Register of Deeds worked together to identify information technology needs for the Register of Deeds Office for Fiscal Year 2019-2020, and have estimated the associated costs to be approximately $40,000. The identified IT needs include the following: copier leases, replacement desktops for public, replacement (local) printers, network printers, scanners (replacements), and the replacement of Cisco phones procured in 2003 and 2004.

The Register of Deeds Automation Enhancement and Preservation Fund was established through North Carolina General Statute 161-11.3, which requires counties to set aside a percentage of fees collected by the Register of Deeds for use on computer or imaging technology and needs associated with the preservation and storage of public records in the office of the Register of Deeds.

This item, if approved, will appropriate $40,000 for the purchase of these items.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE FISCAL YEAR 2019-2020 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	SECTION 1. REVENUE GENERAL FUND RESERVED FUND BALANCE	$40,000
INCREASE:	SECTION 2. APPROPRIATIONS. GENERAL FUND REGISTER OF DEEDS	$40,000

NATURE OF TRANSACTION:
[ ] Additional Revenue Available
[ ] Transfer within Accounts of Same fund
[X] Other: Appropriate Restricted Fund Balance

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON MINUTES DATED _____
AGENDA ITEM NUMBER _____