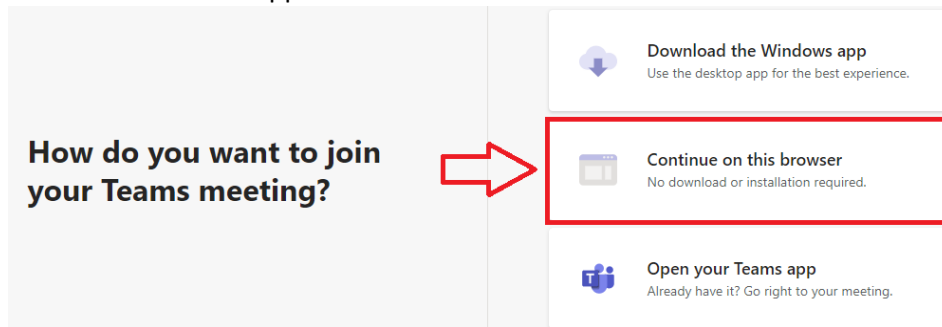


# How to use Microsoft Teams

## First-time setup

1. Click on the meeting link provided in the Forsyth County Board of Elections webpage.
2. A new webpage will open. You can select **Continue on this Browser** if you do not want to download the Teams app.



3. You will be placed into the lobby of the meeting. **\*\*\*IMPORTANT\*\*\* If you see a popup that says Teams wants to use your microphone and/or camera, select ALLOW.**



4. Press the **Join Now** button.